Step by Step Guide

Adding players to the team

- 1. Login to your club admin profile <u>here.</u>
- 2. Enter your username and password.



- 3. On the home page, navigate to 'Members/Team Sheets'
- Click on 'Team Roster (list of the players to be selected)'



- 5. On the team roster page, you will see a list of all your club teams.
- Identify the team you want to add players to and click on under 'Actions' Column.

Team Roster (list of the players to be selected)

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	Rosters List											🏟 Sett	ings	÷	Back	
•••				• 0 [Ptions 🔺 Add											
				 Search/ 	filter options	•										
ت	Club	Team	Age	Gender	Competition	Roster	Main	Needs Approval	Players	Roster Coaches	Events				Actions	
			Adult Women	Female					0	0	0		9 🗎		ê 🛅	
			Adult Women	Female					0	0	0		9 🗎	ß	ê 🚺	
			Adult Open						0	0	1		9 🗎	Ľ	ê 🛅	
			Adult Open						0	0	2		9 🗎	Ľ	ê 🔟	

- You will be able to see the team details on this page. Before proceeding, ensure that the season in correct.
- To add new team players, click on under 'Registered Events'.

	Roster Name	
Season 2023-2024	Team / Age Grade	Gender Female
Players on Roster: O		Coaches on Roster: O
	Registered Events	
0 Roster	Players	Coaches

9. Click on '+Add'.

ď.					Players		Add
	Volleyball England ID	Jersey Number	▲ Player Name ▼	Emergency Phone Number			
		No Players ad	ded				

Identify the player you want to add to the team. Click on Image: Click on
 The player has now been added to the team. You can add multiple players one after the other on the same window.

				≡ ⊗
Volleyball England ID 🌩 Member Name 🕈	DOB ¢	Club ¢		
VEU	21/10/2005			٩
VEU N	25/01/2011			±-
VEU	25/05/2006			±+
VEU	12/02/2006			<u>ع</u> ،
VEU	28/04/2008			±٠
VE	14/07/2007			≞ +
VEU	31/05/2000			≜ •
VEU	06/01/2010			<u>ع</u> .
VEU	18/03/2010			±+
VEU	16/11/2006			±-
VEU	06/11/2010			±•
VEU	05/05/2005			<u>*</u> *

Select player(s)

- 11. The player(s) will now show under the team.
- 12. You can also add player's jersey no. here now or later.
- You can select the role of the play by clicking 2.
- 14. To remover a player from the team, click on ext to the player's name.

